

Continuing Education/Formation Action Plan

This form is to be completed by the pastor and district superintendent after they review and discuss the annual clergy evaluation. The form will be utilized if either of the following conditions exist:

- 1. Continuing Education/Formation requirements have not been met the previous year**
- 2. The PPRC evaluation revealed growth areas which would be addressed through specific education/formation events.**

Due date of this form is between clergy and district superintendent.

The United Methodist Book of Discipline clearly states the role of the local church in assisting the pastor in the completion of her/his continuing education/formation requirements:

Financial arrangements for continuing education as part of the clergy person's development, formation and spiritual growth shall be negotiated in the following manner:

- a) for elders, deacons, and local pastors serving a church, it shall be done in consultation with the district superintendent and the committee on pastor-parish relations.
- b) for district superintendents, with the district committee on superintendency
- c) for conference staff, with the appropriate supervisory board
- d) for those in extension ministries, with the appropriate person within their agency.

1. We have agreed to the following events for Continuing Education/Formation for our Pastor in the upcoming months.

Event/Topic	Cost	Source of Funding	Date

The district superintendent will hold the pastor accountable to abiding with the recommendations and requirements of the Continuing Education/Formation covenant. If the covenant is broken, a letter of reprimand will be sent to the pastor and the SPRC/PPRC. If after the second year compliance is not yet met, the complaint process (Par. 362) may be initiated by the district superintendent or the local church.

Clergy _____ Chairperson S/PRC _____

District Superintendent _____ Date _____